

Comment écrire un bon rapport de stage ?

Pour votre stage de découverte de l'entreprise en 3^e, pour votre stage de bac pro, vous devez écrire un rapport de stage. Vous ne savez pas par où commencer ? Pas de panique !

Vous ne comprenez pas les consignes de vos professeurs ? Elles ne vous semblent pas claires ? Écrire un texte pour rendre compte de votre expérience vous paraît compliqué ? Vous n'avez jamais fait cela ?

Quelques règles simples devraient facilement vous sortir d'affaire :

- une bonne préparation,
- une prise de notes régulière,
- un plan simple : présentation de l'entreprise, description de vos missions et bilan,
- une rédaction et une présentation soignées.

1 Pendant mon stage

Que dois-je faire pour que ce soit plus facile après ?

Pour que la rédaction de votre rapport de stage soit plus facile, le mieux est de commencer à y réfléchir pendant votre stage.

Prendre des notes régulièrement vous aidera beaucoup lors de la phase de rédaction. Si votre établissement scolaire ne vous a pas remis de document spécial du type « cahier de stage », prenez un petit cahier ou un carnet que vous pourrez transporter facilement et toujours avoir à portée de main. Ce sera votre « journal de bord » !

Vous pourrez y noter chaque jour vos activités, mais aussi vos impressions et toutes les informations qui vous sembleront utiles sur l'entreprise et son fonctionnement tout au long de votre stage.

Pendant votre stage, étudiez l'organisation de l'entreprise et faites son organigramme (schéma qui représente l'organisation du personnel). Il vous sera plus facile de comprendre qui fait quoi et qui dirige qui. N'hésitez pas à poser des questions autour de vous sur tous les points qui ne vous semblent pas clairs.

Rapports Text

**United States. Bureau of Animal
Industry**



Rapports Text:

Actes: texts des rapports ,1968 *Comics in French* Laurence Grove,2010-07-01 Whereas in English speaking countries comics are for children or adults who should know better in France and Belgium the form is recognized as the Ninth Art and follows in the path of poetry architecture painting and cinema The bande dessin e comic strip has its own national institutions regularly obtains front page coverage and has received the accolades of statesmen from De Gaulle onwards On the way to providing a comprehensive introduction to the most francophone of cultural phenomena this book considers national specificity as relevant to an anglophone reader whilst exploring related issues such as text image expression historical precedents and sociological implication To do so it presents and analyses priceless manuscripts a Franco American rodent Nazi propaganda a museum piece urinal intellectual gay porn and a prehistoric warrior who s really Zinedine Zidane *The Source Directory of Predicasts, Inc* ,1981 **Rapports et procès-verbaux des réunions** ,1906 *Rapport des travaux de la commission CEB dalles planchers dalles comparaisons entre les différents règlements existants résultats d'essais* FIB - International Federation for Structural Concrete,1960-11-01 *Rapport - Unie Van Suid-Afrika, Vissery en Mariene-Biologiese Opname 1925/27-1932* South Africa. Fisheries and Marine Biological Survey,1924 **World List of Aquatic Sciences and Fisheries Serial Titles** Food and Agriculture Organization of the United Nations. Fishery Information, Data, and Statistics Service,1980-01-01 **International Directory of Serial Publications in Aquatic Sciences and Fisheries** Gillian Dore-Medichini,1993 The Secret Treaties of Austria-Hungary, 1879-1914: Texts of the treaties and agreements, with translations by Denys P. Myers and J.G. D'Arcy Paul Alfred Francis Pribram,1920 **Texts of the treaties and agreements, with translations by Denys P. Myers and J.G. D'Arcy Paul** Alfred Francis Pribram,1920 Bulletin United States. Bureau of Animal Industry,1902 **Rapport** Grønlands geologiske undersøgelse,1991 Report - National Research Council of Canada. Rapport - Conseil National de Recherches Du Canada National Research Council of Canada,1918 *Texts of the Peace Conferences at the Hague, 1899 and 1907* James Brown Scott,1908 **Rapport du Comité consultatif** International Financial Conference,1908 **Arctic Bibliography** Arctic Institute of North America,1957 Bibliography of the Athapascan Languages James Constantine Pilling,Pilling,1892 **Smithsonian Institution, Bureau of Ethnology** ,1892 **Bibliography of the Salishan Languages** James Constantine Pilling,1892 **Bibliography of the Athapascan Languages** James Constantine Pilling,1892

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Table of Contents Rapports Text

1. Understanding the eBook Rapports Text
 - The Rise of Digital Reading Rapports Text
 - Advantages of eBooks Over Traditional Books
2. Identifying Rapports Text
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Rapports Text
 - User-Friendly Interface
4. Exploring eBook Recommendations from Rapports Text
 - Personalized Recommendations
 - Rapports Text User Reviews and Ratings
 - Rapports Text and Bestseller Lists
5. Accessing Rapports Text Free and Paid eBooks
 - Rapports Text Public Domain eBooks
 - Rapports Text eBook Subscription Services
 - Rapports Text Budget-Friendly Options

6. Navigating Rapports Text eBook Formats
 - ePub, PDF, MOBI, and More
 - Rapports Text Compatibility with Devices
 - Rapports Text Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Rapports Text
 - Highlighting and Note-Taking Rapports Text
 - Interactive Elements Rapports Text
8. Staying Engaged with Rapports Text
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Rapports Text
9. Balancing eBooks and Physical Books Rapports Text
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Rapports Text
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Rapports Text
 - Setting Reading Goals Rapports Text
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Rapports Text
 - Fact-Checking eBook Content of Rapports Text
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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