

## Rubric for Public Speaking ~ Speech of Self- Introduction~

| Categories                                       | 1<br>Baseline  | 2<br>Attempts the<br>Standard   | 3<br>Approaching the<br>Standard   | 4<br>Target   |
|--|--|---|--|---|
| <b>A: Familiarity<br/>With Your<br/>Material</b> | You are obviously not familiar with your speech. You pronounce <b>few</b> words correctly and often use filler words such as "like" or "um." Overall, you show a very limited comfort with the material. | You are only fairly familiar with your speech. You pronounce <b>many</b> words correctly, but also many incorrectly. You <b>may</b> sometimes use filler words such as "like" or "um." Overall, you show limited comfort with the material. | You are generally familiar with your speech and it is evident that you have practiced. You pronounce <b>most</b> words correctly and seem comfortable with what you have to say. You <b>may</b> use filler words such as "like" or "um" a few times. Overall, you know your speech generally well. | You have obviously practiced your speech repeatedly. You pronounce <b>almost all</b> words correctly and seem to be very comfortable with what you have to say. You <b>never</b> use filler words such as "like" or "um." Overall, you know your speech quite well. |
| <b>B: Posture</b>                                | You have poor posture throughout your speech. You often lean from side to side and slouch onto the podium, or fidget with your hands.  | You have good posture throughout some parts of your speech. In most of parts of the speech you lean from side to side, slouch onto the podium, or fidget with your hands.   | You have good posture throughout most your speech. You rarely lean from side to side, slouch onto the podium, or fidget with your hands. Most of your movements serve to enhance the speech rather than distract from it.  | You have good posture throughout your speech. You do not lean from side to side, nor do you slouch onto the podium, or fidget with your hands. All of your movements serve to enhance the speech rather than distract from it.                                      |
| <b>C: Pacing</b>                                 | You move through your speech very quickly or too slowly. As a result, the words that you say are not understood, or felt by the audience.  | You move through your speech at an appropriate pace only in some parts of your speech. Sometimes you make awkward pauses or sometimes you speed up unexpectedly.  | You move through your speech at an appropriate pace for most of your speech. A few times (2-3) you may make awkward pauses or speech is unexpectedly.  | You move through your speech at an appropriate pace. You pause or at the end of sentences or at significant moments so that your words are felt by the audience.  |
| <b>D: Volume</b>                                 | You speak very soft or too loud for most of the speech. As a result, you do not command the attention of the audience.   | You speak clearly and forcefully in parts of your speech, but in most parts you are either too loud or too soft.  | You speak clearly and forcefully throughout most your speech. In a few parts you may be too loud or too soft.  | You speak clearly and forcefully throughout the entirety of your speech. In no parts are you too loud or too soft.  |
| <b>E: Eye Contact</b>                            | You make eye contact 1-2 times with your audience during your speech.  | You make eye contact with your audience in some parts of your speech.   | You consistently make eye contact with your audience throughout the entirety of your speech, but you make eye contact with limited sections of the room. Or you make eye contact throughout most of your speech, but only with limited section.  | You consistently make eye contact with your audience throughout the entirety of your speech. You make eye contact with all sections of the room throughout your speech. Your eye contact flows well with the words of your speech.                                  |

# Public Speaking Competence

**Alexander Chase**



## **Public Speaking Competence:**

**How To Improve Public Speaking** ARX Reads, Even if you don't make regular presentations in front of a group public speaking is a useful skill to have from making a speech at a friend's wedding to inspiring a group of volunteers at a charity event Developing your public speaking skills can increase your confidence and help you overcome the speech related anxiety you may have Even those who live with a social anxiety disorder SAD can become confident speakers with traditional anxiety treatment and by working on public speaking skill development We'll look at the importance of public speaking skills for professionals students and in everyday life and 5 Instant Tips for Confident Composed Public Speaking *Public Speaking* Clella Iles Jaffe, 2004 This title continues to train students to be effective speakers and listeners in the context of our multicultural society Jaffe explores the intertwining nature of diversity and public speaking with expanded coverage of basic public speaking skills rhetorical foundations and technology

**The Competent Public Speaker** Sherwyn P. Morreale, 2010 Based on the National Communication Association's conceptual model for teaching and evaluating undergraduate public speeches as developed by the author and others Sherwyn P Morreale offers a highly accessible easy to teach easy to learn approach to public speaking The approach adopted in the text includes eight public speaking competencies four on speech preparation and four on speech delivery which are enhanced by emphasizing the impact of technology ethics culture and diversity on public speaking A number of unique features designed to improve teaching and learning include Students used as examples in each chapter so that readers can follow them as they learn about public speaking Tables and boxed text to reinforce the most important learning points Checkpoint and self assessment tools so that readers can determine their level of competence and find out whether they are ready to proceed to the next chapter Competence building activities for students to apply chapter concepts and practice public speaking strategies in the classroom or as take home assignments An accompanying website which is updated on a regular basis and offers a forum for students to contact the author Designed for introductory level public speaking courses taught at two and four year colleges and universities this text offers a distinctively practical alternative for students and teachers to achieve consistency across multiple sections of the public speaking course An instructor's manual is available on request

**Public Speaking Skills** Ted Barton, 2020-11-02 Give a Great Speech and Win the Crowd Do you get nervous when invited to give a speech Do you feel your fear or phobia hindering you at the thought of speaking publicly Do you wish to absolutely captivate and delight an audience when you stand before them to give a moving speech If you answered yes to any of these questions then keep reading Whatever the case may be this book will clearly guide you to successfully go through the cycle of preparing and delivering an amazing speech Just like with any activity it becomes easier to accomplish when you put it in perspective Giving a speech is no different How you will benefit from this book Develop confidence by knowing why you need to give a speech Understand what you need to do as part of the process Know what elements are involved in communicating with an audience

Use the power of your mind to deal with your fear of public speaking Bring out the beaming confidence already inside you and let it shine Prepare a great speech depending upon the specific occasion Discover how to mentally connect with your audience in a profound way Become an awesome public speaker with regular practice This book is written very simply and concisely It is designed to help you go through your unique public speaking challenges in a short period of time And it is also why you should not wait any longer but decide and act upon it now Scroll up click the Buy Now button and let s begin

*Public Speaking Competence* Jensen,1996-08-01      **Strengthening Public Speaking Skills** Don Rauf,2017-07-15 One of the skills employers want most in new hires is the ability to speak well Public speaking can not only advance a person in almost any career but can also help an individual do better in school as well Following the English Language Arts standards for Speaking and Listening this book teaches readers why public speaking can be such an effective tool how to craft a powerful speech and how to overcome one of the most common problems people have with talking in front of a crowd stage fright

**Public Speaking Skills** Mike Proctor,2021-03-10 We all can agree that being a good public speaker is an attribute Great leaders prominent business people and others we admire are known for their ability to communicate Public speaking is a key skill whether you want to stand up as a leader become more competent at work or just improve your day to day communication Some are born with the natural gift of being an excellent public speaker Others have developed it over the years Regardless of where you are on your public speaking journey you can always improve and hone this ability Our communication is one way people size us up or judge us Whether you agree with it or not It is used as a gauge at work and in social settings to determine where we stand Being a better communicator will help you climb both the work and social ladders Sometimes being a good communicator is mistaken with being knowledgeable We all know of countless examples of good communicators being successful despite their lack of knowledge or hard work I will admit as I improved my public speaking and communication skills I was the beneficiary of being seen as more competent in a management role than I actually was Just imagine if you were able to be a better public speaker or communicator By pairing this communication skill with your knowledge and hard work ethic there is no limit to where you will end up both professionally and personally I can t even count how many successful presentations speeches sales pitches and social engagements I have been a part of More importantly I have taught and helped numerous students and clients become better public speakers These speakers have gone on to be better salespeople move up their corporate ladder and become more likeable in their social circles Some have even made it so far down the path that they are now true masters of public speaking This book is a collection of the strategies and tactics that I share with them This is your opportunity to take a crash course on becoming a master public speaker Just think of the impact that we could have Good public speakers can empower encourage and persuade entire crowds with just one speech At work you can motivate your team land that big sale or project as well as talk your way into a promotion Have you ever overheard someone having a conversation at a restaurant or other public setting and their simple conversation

sounded like an authentic yet well rehearsed speech Look at how others admire orators like that There is no reason that you can't excel in the same way I am sure we agree that the above points are important but why do we really need to improve our public speaking skills The possible benefits are powerful and endless Imagine having an improved sense of self esteem Picture yourself having better communication and leadership skills You can have more friends and a larger professional network Your personal satisfaction will go through the roof This isn't a scam It's a promise Just work on the skills in this book get out there and get exposure

**Public Speaking Skills For Dummies** Alyson Connolly, 2018-08-07 Project self assurance when speaking even if you don't feel confident When you speak in public your reputation is at stake Whether you're speaking at a conference pitching for new business or presenting to your Executive Board the ability to connect with influence and inspire your audience is a critically important skill Public Speaking Skills For Dummies introduces you to simple practical and real world techniques and insights that will transform your ability to achieve impact through the spoken word In this book champion of public speaking Alyson Connolly takes you step by step through the process of conceiving crafting and delivering a high impact presentation You'll discover how to overcome your nerves engage your audience and convey gravitas all while getting your message across clearly and concisely Bring ideas to life through business storytelling Use space and achieve an even greater sense of poise Get your message across with greater clarity concision and impact Deal more effectively with awkward questions Get ready to win over hearts and minds and deliver the talk of your life

### **Building Public Speaking Skills: Strategies for Improving Confidence and Effectiveness in Public Speaking**

Namaskar Books, 2024-11-21 Building Public Speaking Skills offers strategies for improving both confidence and effectiveness in public speaking The book emphasizes the importance of clear communication body language and audience engagement It provides practical tips for overcoming stage fright structuring speeches and delivering messages with impact Readers will gain techniques for presenting ideas persuasively whether in small meetings or large conferences The book also explores the role of storytelling humor and emotional connection in making presentations memorable It is a valuable guide for anyone looking to enhance their public speaking abilities and achieve success in any speaking opportunity

### **EFFECTIVE PUBLIC SPEAKING Matthew Presenter, 2020-12-07 LEARN THE SKILLS OF PUBLIC SPEAKING AND**

**MASTER PROVEN STRATEGIES TO INFLUENCE PEOPLE** Do you know how important it is for every leader to have good public speaking skills Would you like to hold power to influence people and make them do whatever you want Or maybe you just want to learn fundamental communication techniques for your personal life and career There is no doubt you are already interested so just keep reading If you ever thought about becoming a leader of some group influence a lot of people own your own company you probably already know how important it is to master the power of words and develop your communication skills first 99.9% of people don't have this skill so you are going to be above that 99.9% if you master it Now visualize yourself speaking in front of 10 thousand people maybe teaching or maybe changing people's life Imagine yourself leading a

100million dollar company making massive transactions and managing thousands of employees How amazing does that sound After analyzing thousands of public speeches hundreds of highly successful people I managed to create the most practical guide with proven to work strategies that will lead you from the very foundation of personal and business communication to massive audiences and the life of your dreams Here are only a few things you will find in this book How to prepare yourself for public speaking 3 RULES to succeed with every audience STEP BY STEP PUBLIC SPEAKING GUIDE Mistakes to avoid when speaking in public Speaking methods for both personal and business life Body language of another person everything you need to know Much more Now it is your turn to start using this amazing guide Scroll up click on Buy Now and start learning *The Basic Skills of Effective Public Speaking* Artie Adams Thrash, John I. Sisco, 1984

**Public-Speaking Basics** Scott Topper, 2011-03-23 Many people tremble at the thought of speaking in public Overcome your fear of public speaking Learn to make a speech Persuasive speaking starts with this book This invaluable public speaking basics book is filled with practical information examples and exercises to counter those fears so that you will achieve quick and easy public speaking success Written by a man who went from experiencing fear of public speaking as a teen to becoming a Public Speaking Expert Author and Speech Coach Scott Topper is a working professional actor and 3 X Emmy Nominated TV Show Host Mr Topper is extensively trained in the art of public speaking preparation He has thorough speaking skill knowledge and brings his expertise to this presentation course book This public speaking manuscript teaches students presentation skills and is useful for oral classroom reporting persuasive speech and for overcoming fear of public speaking by offering straightforward public speaking information Not only does it aim to inspire and educate but it will also provide you with the specific skills you need to resolve successfully your own public speaking challenges Success is a state of mind If you want success start thinking of yourself as a success Dr Joyce Brothers Stage fright also known as public speaking anxiety or performance anxiety is the number one fear among adults Eventually you will be asked to make a speech whether it s a wedding day toast a best man speech a graduation speech a retirement farewell or a business presentation IMproSolutions TM gives you the tools and strategies you ll need to become a better speaker and focuses on sharpening your skills increasing your confidence and improving your performance The IMproSolutions TM technique is highly effective for many people professions occasions and events including Academics Entrepreneurs Photographers Actors Funerals Politicians Artists Hobbyists Religious Attorneys Instructional Scientists Birthdays Introductions Social Clubs Business Medical Field Students Ceremonies Meetings Teachers Chefs Musicians Weddings Coaches Pageant Winners Writers With our IMproSolutions program you can learn to make a speech and overcome your fear of public speaking with fast and lasting results Now is your time to achieve public speaking success Both persuasive speech and informative speech making takes time and practice and we can help Perhaps you need to give a graduation speech or a best man speech and are unsure about public speaking we can help Many people have developed their listening skills and have improved their persuasive speaking

abilities after downloading and practicing our program As a motivational speaker Scott Topper has the ability to quickly and easily show you how to give a speech with confidence Overcoming public speaking fear can be achieved with our presentation skills training program We will help you to make confident public speaking presentations that will engage your audience and get you the results you desire Considered one the top speaking courses in the United States the IMproSolutions program will help you to develop your speaking skill quickly and easily guaranteed Our presentation skills courses aim to inspire and educate with basic skills training and public speaking skill training that will help you to overcome public speaking fear Our course is designed to have you speaking in public with confidence rapidly and effortlessly as it has been created for both beginners and experienced professionals This book is great for the following speaking courses speaking skill presentation skills courses overcoming public speaking fear presentation speaking public speaking skill speaking in public speaking skills english public speaking presentations overcome public speaking fear [5 Proven Methods for Improving Public Speaking Skills](#) Alexander Chase,2016-09 5 Proven Methods for Improving Public Speaking Skills Every one of us has a destiny given to us by the Power above us If you want to succeed in your job make sure to practice public speaking It is an esteemed communication skill and yet it is still one of the biggest fears people have More than 70% of people all over the world become nervous when they need to speak in public so don t worry if you re one of them You can beat this fear Undoubtedly public presentation is tough For those who don t have that natural expressiveness that easy way of reaching people they may have trouble handling situations when they need to speak in public But after reading this book you will begin to find this skill much easier Once you succeed in becoming a great public speaker new doors will be open to you It is a secret to develop a personal speaking style If you are not a natural born speaker you can make up for it by punctuating your presentations with passion unique information useful material and several jokes Moreover this book will share with you the five proven methods that you should use to improve your conversation skills So let s begin What you will learn Change Your Attitude Embrace the Quiet Short and Sweet Smile Ramp up the Energy Maintain Eye Contact Rinse and Repeat **Giving presentations: with focus on international audiences** Jan-Patrick Stolpmann,2011-05-17 Seminar paper from the year 2010 in the subject Didactics Business economics Economic Pedagogy grade 1 7 Cologne University of Applied Sciences Fakult t f r Wirtschaftswissenschaften course Cross Cultural Competence language English abstract Presentations are ways of communicating ideas and information to a group Presentation skills and public speaking skills are very useful in many aspects of work and life may they be in business sales and selling training teaching lecturing and generally entertaining an audience Developing the confidence and capability to give good presentations and to stand up in front of an audience and speak well are also extremely helpful competencies for self development Even if the formats and purposes of presentations vary significantly for example oral spoken multimedia using various media visuals audio etc PowerPoint presentations short impromptu presentations long planned presentations educational or training sessions lectures or simply giving a talk on a

subject to a group on a voluntary basis for pleasure all successful presentations will generally use the essential techniques and structures explained here Aside from presentation technique confidence experience and preparation are key factors This paper will give you a good overview of key presentation and public speaking elements aspects to consider while preparing and useful pointers for the final delivery In the second part I will touch on the subject of speaking to an international audience while the final segment will touch on the importance of presentation and public speaking skills in today s business world

*Speaking With Confidence and Skill* Lynne Kelly, Arden K. Watson, 1989-04-11 Convinced that public speaking fears outranked all other fears the authors combined their years of teaching novice speakers to set forth their techniques for reducing apprehension and sharpening communication performance skills The three basic techniques stressed are cognitive structuring or attitude change relaxation techniques and skills training All of the topics addressed herein are intended for students in basic speech communication classes Some of the topics are the process of communication assessing yourself as a communicator improving attitudes and reducing apprehension preparing and delivering a public speech improving skills in group discussions as well as in all types of social relationships First published by Harper and Row in 1986

**Cat Got Your Tongue?: Powerful Public Speaking Skills & Presentation Strategies for Confident Communication or, How to Create the Purrfect Speech** Diane Windlingland, 2012-09-15 Confident communication in speeches and presentations can propel you to success at your job or in your business

**Mastering Public Speaking** George L. Grice, John F. Skinner, 2001 textformat 02

**Public Speaking Skills A Practical Guide** John Keys, 2019-11-28 Buy the Paperback Version of this book and get the Kindle Book version for FREE Do you want to know How to build an effective public speech How to fulfill the tasks set by the speaker convince the audience and attract it to their side What methods and techniques to apply Even if you are not a natural communicator with Public Speaking Skills you will see that it will give you what you need when it comes to knowing how to speak in public in different scenarios The many topics within the book will include the following Developing eloquence Correctly organizing a speech Mastering the methods of oratory Mastering body language voice and intonation Improve energy and self esteem Overcoming fear and anxiety And much more After establishing a firm understanding of these topics there should be no reason for any doubt to remain about how the public speaking communication process works The more correctly a person expresses his thoughts the more easily he achieves his life goals The ability to possess information work with information and easily and competently transmit it these are the qualities of a modern successful person The word is not only a means of communication and exchange of information but it is also a tool for influencing the consciousness and will of people in order to educate them form beliefs and mobilize them for specific cases And such tasks can only be accomplished by a remarkable person which is what those who master the art of rhetoric become a special science about the laws of invention arrangement and expression of thoughts and speech No wonder it was called in ancient times the art of controlling the minds Plato and was placed on a par with the art of a commander Cicero and its strong

influence recognized as vital in the development of society and the state Naturally many scholars have devoted their treatises to oratory wanting to find new tricks and methods with which to make speech convincing And today practitioners and researchers in the field of oratory are also worried about the questions The task of this book is precisely to answer these questions drawing on the experience of the author and researchers First of all from A to S an algorithm for working on a public speech is given The theory is supported by practical work by performing which the reader will consolidate the knowledge received Would you like to know more Download now to learn how to communicate Scroll to the top of the page and select the buy now button      **Public Speaking** Thomas J. Farrell, Maureen M. Farrell, 1997      A Course of Study in Speech Training and Public Speaking for Secondary Schools Alexander Magnus Drummond, 1925

## Decoding **Public Speaking Competence**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its power to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Public Speaking Competence**," a mesmerizing literary creation penned with a celebrated wordsmith, readers attempt an enlightening odyssey, unraveling the intricate significance of language and its enduring affect our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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